



Memorial Sloan Kettering Cancer Center Continuing Medical Education

If you are unable to attend a course you have registered for, please notify us by email cme@mskcc.org to cancel your registration. Cancellation requests must be submitted via email at least **seven (7) days prior** to the start of the course.

Please note the following:

- Your refund will be subject to a **\$100 administrative fee for in-person registration** or a **\$25 administrative fee for virtual registration**.
- Any registration fee that is below the administrative fee—\$100 for in-person registration and \$25 for virtual registration—is non-refundable.
- Cancellations or no-shows within seven (7) days prior to the course are not eligible for refunds.
- Registration for any on-demand/enduring program is not eligible for a refund.
- If it has been over 120 days since payment was processed, a W9 form must be submitted to initiate your refund, which will be issued via check payment.
- Refunds are not subject to tax.
- You may substitute another registrant in your place at any time by emailing cme@mskcc.org and providing the necessary information for your replacement.

Memorial Sloan Kettering Cancer Center reserves the right to cancel or postpone any course due to unforeseen circumstances. In the unlikely event we must cancel or postpone, you will be notified via email from cme@mskcc.org. A full refund will be issued for your registration.

Please note that Memorial Sloan Kettering Cancer Center is not responsible for any related costs, charges, or expenses to participants, including fees incurred by airline/travel/lodging agencies.